

COURTENAY AND DISTRICT FISH AND GAME PROTECTIVE ASSOCIATION

25 Yard and 100 YARD Range POLICY

Introduction:

The Courtenay and District Fish and Game Protective Association (CF&G) provides a number of facilities for the use of its members and guests, including firearms and archery ranges. It is in the best interests of the Association to ensure safe operating procedures are followed and that any development of range facilities and their use are compliant with Government regulations. In addition all ranges, and their use, should be compatible with other Association facilities, programs, policies, and land use.

Purpose:

To establish a Range Policy and a Range Committee (a Committee of the Board) for the Association's 25 yard and 100 yard ranges with a mandate and duties defined and in alignment with other Association Policies and Bylaws. (Bylaw Art. 5, Sec. 1:3(d))

Scope:

- 1) The Committee Chair will be a 'member at large' appointed by the President.
(Bylaw Art. 5, Sec 2.1(b))
- 2) After consultation with the Committee Chair the Board may name members of the Committee
(Bylaw Art. 5, Sec. 6.1 and Sec. 6.9:1(b))
- 3) The Committee will develop 'best practice' procedures and regulations for, and oversee operations of, the 25 and 100 yard ranges.

Responsibility and Procedures:

- 1) The Chair will regularly report to the Board (Bylaw Art. 5, Sec. 6.9:1)
- 2) The Committee, together with the Chief Range Officer, will enact safe range operating rules and procedures, and ensure that range operations comply with Government regulations.
- 3) Create, publish, and keep current "Range Rules" that detail the safety & regulations required for use of these ranges.
- 4) These ranges are for the use of members in good standing of CF&G, and authorized groups.
- 5) All persons and authorized groups will follow this policy & range rules.
- 6) A limited number of guests may be allowed onto these ranges as safety and range rules dictate. Guests must be accompanied by a member. It is the member's responsibility to ensure guests pay the applicable guest fee at each range.
- 7) Range Safety Officers will be trained and certified by the Association's Range Committee & CRO; and will be charged with enforcing these Range Rules; and are empowered to evict shooters failing to follow the rules.
- 8) The RSO shall write up an incident report and present it to the Chief Range Officer who will inform the Board in a timely manner.
- 9) Upon the recommendation of the Chief Range Officer any member failing to obey the Range Rules of CF&G may be disciplined by the Board.
- 10) Should no RSO be on site members are responsible to conduct themselves according to the Range Rules.

- 11) The Committee will collect range fees and deliver same to the Office, remove and dispose of 'dudd' rounds, sort and recycle fired brass, print and collect range sign-in sheets, construct targets as required, and remove broken targets.
- 12) Other duties as determined by the Committee and approved by the Board.
- 13) Under the direction of the Board, or a Director or member appointed by the Board, scheduling of Range rentals and range closures will be done by the Office Administrator; in consultation with the Chief Range Officer so as to ensure coordination of Association programs, events, and facilities use. The billing for range rentals will be done by the Office.

References:

Bylaws:

Article 5, Sec. 1:3(d))

Article 5, Sec. 2.1(b))

Article 5, Sec. 6.1

Article 5, Sec. 6.9:1

Approved by the General Membership October 16, 2023